

CITY OF OSAGE CITY
COUNCIL MEETING
December 12, 2023

ROLL CALL: Now on this 12th day of December 2023, the Governing Body of the City of Osage City, Kansas, met at the Osage City Council Chamber in said City. The following members being present and participating to wit: Mayor Bruce Schoepflin. Council Members: Cathryn Houghton, Brian Stromgren, Mike Gilliland, Shirley Bausman, Jeff Tice, Eric Tincher via GoTo Meeting, Jeanette Swarts. and Sharon Larson. Officials present: Rick Godderz, City Attorney; Rod Willis, City Manager; Katie Hodge, Deputy City Manager /City Treasurer; Dale Schwieger, Utilities Director, and Sadie Boos, City Clerk. Others: Chris Croucher and Scott Carson.

APPROVAL OF THE AGENDA:

Motion by Swarts, second by Gilliland to approve the amended agenda. The motion was declared carried.

RECOGNITION OF VISITORS: None

APPROVAL OF THE CONSENT AGENDA:

1. Approval of November 28, 2023 Regular Meeting Minutes
2. Approval of Cereal Malt Beverage (CMB) License Renewals for 2024
Haag, Inc dba Aunt Dee's BP
Casey's Retail Company dba Casey's #1255
White's Kingco, Inc dba White's Foodliner
Naomi Brown dba Marilyn's Restaurant
Osage City Golf & Country Club dba Osage City Municipal Golf
Jeff Bunker dba Bunky's Hickory Pit, LLC

Motion by Swarts, second by Tice to approve the consent agenda. The motion was declared carried.

BUSINESS BEFORE THE COUNCIL:

1. **Approval of Supplemental Agreement No. 1 between the Kansas Secretary of Transportation, Kansas Department of Transportation (KDOT) and the City of Osage City regarding the Flint Hills Trail Project to remove the \$1,000,000 cap on maximum federal funds for the Transportation Alternatives (TA) Project on a 80% KDOT and 20% City division of total actual costs of construction and construction engineering – City Manager Rod Willis**

City Manager, Rod Willis gave background information for approving the Supplemental Agreement No. 1. The Supplemental Agreement removes the \$1,000,000 cap on maximum federal funds for the Transportation Alternatives Project.

Motion by Tice, second by Stromgren to approve the Supplemental Agreement No. 1 between the Kansas Secretary of Transportation, Kansas Department of Transportation (KDOT) and the City of Osage City regarding the Flint Hills Trail Project to remove the \$1,000,000 cap on maximum federal funds for the Transportation Alternatives (TA) Project on a 80% KDOT and 20% City division of total actual costs of construction and construction engineering. The motion was declared carried.

2. **Approval of Power Plant Compliance quote of \$22,106.41 to install (2) RICE NESHAP ZZZZ Catalyst Monitors in the Osage City Power Plant consisting of (2) MIRA-MONITOR 2.2-OM-TCPIP units, materials and installation. Quotes received on the (2) monitors are \$16,352.00 from Power Plant Compliance and \$16,153.40 from MIRAtch – Utilities Superintendent Dale Schwieger**

Utility Director, Dale Schwieger explained that the monitors are out of date and no longer capturing the information needed on the engines in the power plant. Therefore, two monitors are being replaced this year. The other two monitors will be replaced over the next two years.

Motion by Larson, second by Tice to approve the Power Plant Compliance quote of \$22,106.41 to install (2) RICE NESHAP ZZZZ Catalyst Monitors in the Osage City Power Plant consisting of (2) MIRA-MONITOR 2.2-OM-TCPIP units, materials and installation. The motion was declared carried.

3. **Approval of Trenary Tree Care, LLC of Pomona, Kansas bid in the amount of \$25,000.00 for electrical line clearance tree trimming in December 2023 and \$50,000.00 for electrical line clearance tree trimming in January 2024 as outlined by KMEA Lineman Foreman Chris Croucher – Utilities Director Dale Schwieger**

Utility Director, Dale Schwieger and KMEA Electric Supervisor, Chris Croucher provided City Council with the areas of focus for tree trimming allowing electrical line clearance within the City.

Motion by Stromgren, second by Gilliland to approve Trenary Tree Care, LLC of Pomona, Kansas bid in the amount of \$25,000.00 for electrical line clearance tree trimming in December 2023. The motion was declared carried.

Motion by Gilliland, second by Tice to approve Trenary Tree Care, LLC of Pomona, Kansas bid in the amount of \$50,000.00 for electrical line clearance tree trimming in January 2024. The motion was declared carried

4. **Application for Surface Water Term Permit for the Osage City Country Club as applicant and the City of Osage City as owner - Utilities Director Dale Schwieger and Osage City Country Club Board President Scott Carson**

Utilities Director, Dale Schwieger and Osage City Municipal Golf Course President, Scott Carson gave background information on water use at the golf course over the last two years and explained the need for the Surface Water Term Permit due to going over the allotted water usage of the current contract. The Surface Water Term Permit increases the allotted water usage for 2023.

Motion by Tice, second by Gilliland to approve Mayor Schoepflin to sign the Surface Water Term Permit for the Osage City Country Club as applicant and the City of Osage City as owner. The motion was declared carried.

5. **Discussion over holding, rescheduling or cancelling the next scheduled Regular City Council Meeting on Tuesday December 26, 2023 due to the Christmas Holiday.**

City Manager, Rod Willis informed City Council there were not any pressing matters to discuss before the end of the year.

Motion by Stromgren, second by Larson to cancel the next scheduled Regular City Council Meeting on Tuesday December 26, 2023. The motion was declared carried.

6. **Due to the State Legislature changing local elections from April to November to coincide with State and Federal elections and requiring the new City Council Members to take office by the second Monday in January, approval of a Special Meeting on Monday January 8, 2024 and cancellation of the Regular Meeting on Tuesday January 9, 2024 is requested as adopted by City Council in Charter Ordinance No. 18 dated June 25, 2019, as Public Notice must be given. Special Meeting will include items: Approval of Minutes, Sine Die, Installation of Elected Officials, Ward 4 Vacancy, GAAP Waiver, Appropriation by Fund, Official City Newspaper, Official Depositories of Funds, Project Updates, Executive Session for Non-Elected Personnel – City Manager Rod Willis**

City Manager, Rod Willis explained the need to cancel the Regular Meeting on Tuesday, January 9, 2024 and schedule the Special Meeting for Monday, January 8, 2024.

Motion by Larson, second by Gilliland to approve a Special Meeting on Monday January 8, 2024 and cancellation of the Regular Meeting on Tuesday January 9, 2024. The motion was declared carried.

7. **Project Updates**

Airport Hanger closing with Hawkeye Helicopter in January 2024.

Flint Hills Trail still has concrete to pour around Gildays Station.

GIS Mapping for utility systems gas lines and valves, water lines and valves, fire hydrants, and main line from Melvern Lake is near completion.

Solar field fencing will be done next week.

D & S Electric will complete grounding of the solar fencing.

8. Information – Ward 4 Vacancy Notice and Expression of Interest Form

City Manager, Rod Willis informed Council Members an Expression of Interest Form was included in the packet and if they knew anyone interested in the Ward 4 vacancy to encourage them to apply.

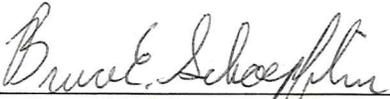
9. Reminder - Gas Operating Personnel's Liaison With Other Public Officials is Thursday December 14, 2023 at 7:00 p.m. in the City Council room – Utilities Director Dale Schwieger

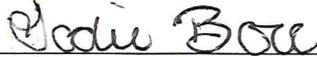
Utilities Director Dale Schwieger explained the Gas Operating Personnel's Liaison Meeting is a requirement of operating a gas system within the City of Osage City.

10. Reminder – Employee Annual Holiday Lunch is Friday December 15, 2023 from 12:00 p.m. to 1:30 p.m. at the Community Building – City Clerk Sadie Boos

ADJOURNMENT:

At the request of Council Member Tincher and on his motion, seconded by Council Member Swartz and carried unanimously, the meeting adjourned.

APPROVED: 
Bruce E. Schoepflin, Mayor

ATTESTED: 
Sadie Boos, City Clerk