

CITY OF OSAGE CITY
COUNCIL MEETING
October 10, 2023

ROLL CALL: Now on this 10th day of October 2023, the Governing Body of the City of Osage City, Kansas, met at the Osage City Council Chamber in said City. The following members being present and participating to wit: Mayor Bruce Schoepflin. Council Members: Cathryn Houghton, Brian Stromgren, Mike Gilliland, Shirley Bausman, Jeff Tice, Eric Tincher, Sharon Larson and Jeanette Swarts. Officials present: Rick Godderz, City Attorney; Rod Willis, City Manager; Katie Hodge, Deputy City Manager /City Treasurer; Dale Schwieger, Utilities Director; and Sadie Boos, City Clerk. Others: Jeff Bunker and Nancy Bunker

APPROVAL OF THE AGENDA:

Motion by Tincher, second by Houghton to approve the agenda. The motion was declared carried.

RECOGNITION OF VISITORS:

Jeff Bunker and Nancy Bunker, his mother, gave information on Bunky's Hickory Pit planned opening, hours of operation, and menu items for their new restaurant in the remodeled former Pizza Hut building.

APPROVAL OF THE CONSENT AGENDA:

1. Approval of September 26, 2023 Regular Meeting Minutes
2. Approval of Application for License to Sell Cereal Malt Beverages for Bunky's Hickory Pit LLC at 27 Market Street owned by Jeff Bunker and Laurie Bunker
3. Approval of October 14, 2023 5th Street Special Event Permit Application for License to Sell Cereal Malt Beverages for the Osage City Chamber of Commerce
4. Approval of October 14, 2023 5th Street Special Events Permit Application for Sale and Consumption of Cereal Malt Beverages on Public Property for the Osage City Chamber of Commerce

Motion by Larson, second by Gilliland to approve the consent agenda. The motion was declared carried.

BUSINESS BEFORE THE COUNCIL:

1. **Approval of the updated Osage City, KS Procurement Procedure Policy for the Community Development Block Grant (CDBG) Sewer Grant prior to bidding the project – Policy provided by Maria Cuevas of Governmental Assistance Services**

Motion by Tice, second by Houghton to approve the updated Osage City, KS Procurement Procedure Policy for the CDBG Sewer Grant. The motion was declared carried.

- 2. Approval of the updated Osage City, KS Official Procedures for Civil Rights Complaints Policy for the Community Development Block Grant (CDBG) Sewer Grant prior to bidding the project – Policy provided by Maria Cuevas of Governmental Assistance Services**

Motion by Tincher, second by Larson to approve the updated Osage City, Kansas Official Procedures for Civil Rights Complaints Policy for the CDBG Sewer Grant. The motion was declared carried.

- 3. Authorize Kirkham-Michael to proceed with a runway maintenance project application and edge light (runway lights) replacement application based on Federal Aviation Administration (FAA) participation of NPE fund balances and BIL fund balances for Osage City Municipal Airport 53K. Application deadline is April 1, 2024 – Information from Jason Knipp, FAA Planner and Eric Johnson, P.E. of Kirkham-Michael**

City Manager Rod Willis gave background on grant applications through FAA and KDOT that are available for municipal owned airports. Eric Johnson, P.E. of Kirkum-Michael recommends applying for the runway maintenance grant and the edge lighting grant through both FAA and KDOT to increase the funding opportunities.

Motion by Gilliland, second by Larson to authorize Kirkham-Michael to proceed with the runway maintenance grant and the edge lighting grant applications to FAA and KDOT based on FAA participation of NPE and BIL funds for Osage City Municipal Airport 53K. The motion was declared carried.

- 4. Project updates**

Middle section of new concession stand/restrooms for the ballfields arrived today with the other two sections due tomorrow to be set in position by the crane after arrival.

Condemned property 804 Market has new ownership, squatters have been evicted, and property owners are evaluating whether to rehabilitate or demolish to build a new duplex.

Trash at 725 Market has been cleaned up by the City and property owners will be sent a bill.

East side sewer project lines have been cleaned and video camera shows the lines in better condition with fewer point repairs needed than the prior project on the west side of the railroad tracks.

Street projects of mill and overlay of Medical Center parking lot and swimming pool parking lot is to be completed on the weekend to avoid disrupting patients at the clinic.

Flint Hills Trail work is occurring at Sonic 9th & Lakin, 5th Street and 8th Street.

Garrett Norstrom of GAS and Katie Hodge are working with KMU for a Workforce Grant to train water operators and gas operators for small towns with 50% hands on and 50% virtual.

Star Block building has three skylights 95% completed and north end of building is ready to clear gravel to floor level to expose original door and window openings to measure for windows.

Strategic Plan facilitator Marla Flentje is not available due to a large project, so was referred to Emily Lehning of Roots & Legacies Consulting in Manhattan. Katie and Rod met with Emily virtually about being a facilitator and were impressed with her answers. Quintin Robert of QRC Consulting was also contacted about being a facilitator. Consensus of the Council is to request bids from both parties.

Mayor's Summit in Lyndon was well attended with Garrett Nordstrom of GAS explaining grants available to the Cities and Osage County for housing, daycare, mental health, etc. and John Terry of KwiKom described broadband grants and status of existing broadband project installation occurring in Osage County.

South 9th Street Cemetery State Historic Register implications for Osage City email answers have not been received yet from the Kansas State Historic Register office in Topeka.

5. Executive session for non-elected personnel to include Mayor and City Council, and City Attorney

Motion by Swarts, second by Larson to enter into executive session for 10 minutes for non-elected personnel to include Mayor and City Council and City Attorney. The motion was declared carried.

Mayor declared entering into executive session at 7:51 p.m. Mayor Schoepflin declared the meeting back in open session at 8:01 p.m. No action was taken.

ADJOURNMENT:

At the request of Council Member Tincher and on his motion, seconded by Council Member Tice and carried unanimously, the meeting adjourned.

APPROVED: _____
Bruce E. Schoepflin, Mayor

ATTESTED: _____
Sadie Boos, City Clerk