

CITY OF OSAGE CITY
COUNCIL MEETING
September 12, 2023

ROLL CALL: Now on this 12th day of September 2023, the Governing Body of the City of Osage City, Kansas, met at the Osage City Council Chamber in said City. The following members being present and participating to wit: Mayor Bruce Schoepflin. Council Members: Cathryn Houghton, Brian Stromgren, Mike Gilliland, Shirley Bausman, Jeff Tice (online), Eric Tincher, Sharon Larson and Jeanette Swarts (online). Officials present: Rick Godderz, City Attorney; Rod Willis, City Manager; Katie Hodge, Deputy City Manager /City Treasurer; Dale Schwieger, Utilities Director; and Sadie Boos, City Clerk. Others: Quintin Robert of QRC Business Consulting LLC.

APPROVAL OF THE AGENDA:

Motion by Stromgren, second by Gilliland to approve the amended agenda. The motion was declared carried.

RECOGNITION OF VISITORS: None

APPROVAL OF THE CONSENT AGENDA:

1. Approval of August 22, 2023 Regular Meeting Minutes

Motion by Tincher, second by Stromgren to approve the amended consent agenda. The motion was declared carried.

BUSINESS BEFORE THE COUNCIL:

1. **Osage City Housing Assessment presentation by Quintin Robert of QRC Business Consulting LLC**

Quintin Robert presented the Osage City Housing Assessment resulting from housing needs expressed by residential responses from owners and renters, business responses, Census data, windshield housing survey, building and demolition permits, realtors, USD 420, etc. to compile and understand the current and future housing needs of Osage City. Findings include low vacancy of rental properties, low numbers of homes available to sell, twice the homes demolished than replaced in the past 10 years, lack of senior housing to allow older residents to downsize, 161 homes badly deteriorated with 10% of total homes vacant, low availability of land for housing development, infill lot property not conducive to new family homes for property values, etc. The Osage City Housing Assessment is needed for a Moderate Income Housing Grant application due within 60 days of grant filing announcement by the Kansas Department of Commerce. The MIH Grant is approximately \$60K per housing door created. One area contractor is planning to apply for the MIH Grant and has identified 12 lots for a combination of owner and rental properties to be built. Current housing needs and micro-chip housing needs within the next 5 years will be strong incentive for MIH Grant approval. City Council expressed their appreciation to Quintin Robert for all his work on the Osage City Housing Assessment over the past three months.

- 2. Approval of Anixter Inc invoice in the amount of \$10,992.14 for three 25KVA transformers for Branine Motors – Utilities Director Dale Schwieger**

Utilities Director Dale Schwieger gave the background on the three transformers for Branine Motors. The City will be reimbursed by Branine Motors for the transformers being purchased and installed for their business.

Motion by Tincher, second by Gilliland for approval of Anixter Inc invoice in the amount of \$10,992.14 for three 25KVA transformers for Branine Motors. The motion was declared carried.

- 3. Approval of GameTime 33' Sky Run Zip Track in the amount of \$15,100.39 for Lincoln Park – Deputy City Manager/City Treasurer Katie Hodge**

Deputy City Manager/City Treasurer Katie Hodge gave the background on the 33' Sky Run Zip Track and addressed Council Member Gilliland's concerns of safety and warranty when assembled by city staff, instead of the vendor company.

Motion by Stromgren, second by Gilliland for approval of the GameTime 33' Sky Run Zip Track in the amount of \$15,100.39 for Lincoln Park. The motion was declared carried.

- 4. Approval of Taylormade Company, Ecoturf Playground Poured in Place Safety Surface in the amount of \$32,070.00 for Lincoln Park – Deputy City Manager/City Treasurer Katie Hodge**

Deputy City Manager/City Treasurer Katie Hodge gave the background on the Poured in Place Safety Surface for Lincoln Park.

Motion by Larson, second by Stromgren for approval of Ecoturf Playground Poured in Place Safety Surface in the amount of \$32,070.00 for Lincoln Park. The motion was declared carried.

- 5. Discussion on applying for a Jones Grant for a Pickleball Court suggesting a 10% match estimated at \$10,000.00 from Osage City – Deputy City Manager/City Treasurer Katie Hodge**

Discussion was held on resurfacing the tennis courts with new lines set up for playing either tennis or pickleball for dual usage of the facility. The 10% match is suggested for scoring higher on the Jones Grant application.

Motion by Larson, second by Swarts to approve a \$10,000.00 match for a Jones Park grant application for resurfacing, painting, and fencing the tennis/pickleball courts. The motion was declared carried.

- 6. Mayor's Summit October 9th at 6:30 p.m. at Ann's Diner hosted by the City of Lyndon with guest speakers Garret Nordstrom of Western Consultants and John Terry of KwiKom. Please let City Clerk Sadie Boos know if you plan to attend, so RSVP can be sent to City of Lyndon by Tuesday October 3rd. Information item, no action taken.**

7. Project updates on Flint Hills Trail, new concession building and bathrooms for Jones Park, summer street work, airport, etc.

Flint Hills Trail should be completed by first of November, work is progressing on the ball field site for the new concession building and restrooms regarding electrical, water, sewer, etc., street work and the mill and overlay for the Medical Center parking lot and swimming pool parking lot is on schedule, Kirkham-Michael took core samples of the runway to determine any deterioration and the core samples show the 8" asphalt in good condition, meaning only the surface shows some deterioration. Council Member Sharon Larson brought up Lakin Street concerns of no white lines at night with drop-offs at pavement edge unable to be seen in the dark with the lack of streetlights, check on price of streetlights to install, check Street Department about KDOT/County painting schedule. Information only, no action taken.

8. Discussion on City owned property at 17th and California requested by Council Member Brian Stromgren

Condition and appearance of farmstead acquired for the airport expansion project is unsightly and needs cleaned up. Buildings were auctioned off after acquisition and partially demolished by the purchasers. City Council directed a letter be sent to each building purchaser giving 30 days until the City clears the site.

9. State Historic Register request by Robert Aldrine to have the South 9th Street Cemetery placed on the State Historic Register. The South 9th Street Cemetery was quit-claim deeded from Superior Township to the City of Osage City on August 23, 2002.

The City has mowed the cemetery for many years, since it was totally neglected otherwise. Ownership was a gray area until the quit-claim deed was recently provided by Osage County records. The request from Robert Aldrine led to determining the ownership of the cemetery.

Motion by Tincher, second by Larson to table the request until October 10th to allow time to research what is involved on the City's part in allowing the cemetery being placed on the State Historic Register. The motion was declared carried.

10. Executive session for consultation with an attorney on matters that would be deemed privileged in an attorney-client relationship to include Mayor and City Council, City Attorney, Deputy City Manager/City Treasurer, Utilities Director, City Clerk and City Manager.

Motion by Larson, second by Gilliland to enter into executive session for 5 minutes for consultation with an attorney on matters that would be deemed privileged in an attorney-client relationship to include Mayor and City Council, City Attorney, Deputy City Manager/City Treasurer, Utilities Director, City Clerk and City Manager. The motion was declared carried.

Mayor Schoepflin declared entering into executive session at 8:15 p.m. Mayor Schoepflin declared the meeting back in open session at 8:20 p.m. No action was taken.

Motion by Tincher, second by Houghton to enter into executive session for an additional 10 minutes for consultation with an attorney on matters that would be deemed privileged in an attorney-client relationship to include Mayor and City Council, City Attorney, Deputy City Manager/City Treasurer, Utilities Director, City Clerk and City Manager. The motion was declared carried.

Mayor Schoepflin declared entering into executive session at 8:22 p.m. Mayor Schoepflin declared the meeting back in open session at 8:32 p.m. No action was taken.

11. Executive session for non-elected personnel to include Mayor and City Council

Motion by Larson, second by Stromgren to enter into executive session for 20 minutes for non-elected personnel to include Mayor and City Council and City Attorney. The motion was declared carried.

Mayor Schoepflin declared entering into executive session at 8:34 p.m. Mayor Schoepflin declared the meeting back in open session at 8:54 p.m. No action was taken.

ADJOURNMENT:

At the request of Council Member Larson and on her motion, seconded by Council Member Gilliland and carried unanimously, the meeting adjourned.

APPROVED: _____
Bruce E. Schoepflin, Mayor

ATTESTED: _____
Sadie Boos, City Clerk