

CITY OF OSAGE CITY
COUNCIL MEETING
August 8, 2023

ROLL CALL: Now on this 8th day of August 2023, the Governing Body of the City of Osage City, Kansas, met at the Osage City Council Chamber in said City. The following members being present and participating to wit: Mayor Bruce Schoepflin. Council Members: Cathryn Houghton, Brian Stromgren, Mike Gilliland, Shirley Bausman, Jeff Tice (online), Eric Tincher, Sharon Larson and Jeanette Swarts. Officials present: Rick Godderz, City Attorney; Rod Willis, City Manager; Katie Hodge, Deputy City Manager /City Treasurer; Dale Schwieger, Utilities Director; Sadie Boos, City Clerk. Others: Diana Chrostowski, Mark Kaeberle, Rylie Oswald Al-Awhad, Herald-Chronicle; Kelli Gordon and Carey Jones.

APPROVAL OF THE AGENDA:

Motion by Tincher, second by Stromgren to approve the amended agenda. The motion was declared carried.

RECOGNITION OF VISITORS: None

APPROVAL OF THE CONSENT AGENDA:

1. Approval of July 25, 2023 Regular Meeting Minutes

Motion by Swarts, second by Gilliland to approve the consent agenda. The motion was declared carried.

BUSINESS BEFORE THE COUNCIL:

1. **Public Hearing for the proposed 2024 Annual Budget for the City of Osage City in the amount of \$13,284,878 total expenditures – Deputy City Manager/City Treasurer Katie Hodge**

Mayor Schoepflin opened the Public Hearing at 7:02 p.m. and having receiving no comments from the public, closed the Public Hearing at 7:04 p.m.

2. **Adopt the proposed 2024 Annual Budget in the amount of \$13,284,878 total expenditures for certification with the Osage County Clerk. To compare, the adopted 2023 Annual Budget is \$12,877,890 total expenditures with the Current Year Estimate 2023 at \$12,869,075 total expenditures to finish out the year – Deputy City Manager/City Treasurer Katie Hodge**

Deputy City Manager/City Treasurer Katie Hodge gave some background on the budget process for 2024 including maintaining the Revenue Neutral Rate for the proposed budget.

Motion by Stromgren, second by Gilliland to adopt the proposed 2024 Annual Budget in the amount of \$13,284,878 total expenditures for certification with the Osage County Clerk. The motion was declared carried.

3. **Approval of Surveying & Mapping, LLC (SAM) of Maryville, Missouri bid for Water System GIS in the amount of \$25,605.00 for the Water Utility Network, plus \$3,000.00 for the GIS Website Development, for a total \$28,605.00 lump sum payment. In addition, an annual \$3,600.00 is for on-going costs for the GIS Program. Banning Engineering of Plainfield, Indiana, who submitted a Request For Qualifications earlier this year, did not submit a bid citing the distance from Indiana – Utilities Director Dale Schwieger**

Utilities Director Dale Schwieger described the GIS being utilized to benefit the departments going forward as projects are worked on and recorded for future reference, plus the loss of institutional knowledge as long-time employees retire.

Motion by Houghton, second by Tincher to approve the SAM bid for the water system GIS in the lump sum amount of \$28,605.00 plus the annual \$3,600.00 on-going costs. The motion was declared carried.

4. **Approval of Ordinance No. 1680 Amending the 2009 International Building Code to eliminate conflict with Article III Chapter 10 Code of Ordinances for Osage City regarding Fence Permit and Accessory Structure Permit Requirements – Code Administrator Jim Welch**

City Manager Rod Willis described the conflicting code requirements regarding fence permits and accessory structure permits between the 2009 International Building Code and the City Code, as both are utilized by the City.

Motion by Larson, second by Houghton to approve Ordinance No. 1680 Amending the 2009 International Building Code to eliminate the conflict with Article III Chapter 10 Code of Ordinances. The motion was declared carried.

5. **Approval of Ordinance No. 1681 Parking Lot Variance for Dollar General as the variance was approved by City Council on July 25, 2023 – Rod Willis**

Motion by Stromgren, second by Houghton to approve Ordinance No. 1681 Parking Lot Variance for Dollar General. The motion was declared carried.

6. **Approval of Ordinance No. 1682 Conditional Use Permit for a Metal Home at 1013 Brant Street constructed by Dean Davidson as the conditional use was approved by City Council on July 25, 2023 – Rod Willis**

Motion by Tincher, second by Gilliland to approve Ordinance No. 1682 Conditional Use Permit for a Metal Home at 1013 Brant Street constructed by Dean Davidson. The motion was declared carried.

7. Direction to proceed on 420 North 5th property owned by Christine Gutierrez as the condemnation 90 day deadline is Tuesday August 8, 2023 – Rod Willis

Before and after property photos show a lot of improvement from when the property was condemned 90 days ago. Code Administrator Jim Welch recommended not tearing the house down due to the progress on the property.

Diana Chrostowski, mother of Christine, stated improvements will continue to the property. Mark Kaeberle spoke of cleaning up the property and putting new siding on the house to make the property presentable. Mark plans to continue mowing, painting and putting the porch railing back up. City Manager Rod Willis stated as long as the property continues to improve and does not go backwards from the current condition, more time is recommended to allow Diana to receive ownership from Christine. City Council complimented Diana and Mark on the progress made so far and encouraged continued improvement.

Motion by Tincher, second by Houghton to extend the existing condemnation ordinance time allowed for six months additional on the condition the home does not deteriorate going forward. The motion was declared carried.

8. Kansas Municipal Gas Agency (KMGGA) Regional Meeting is 10:30 a.m. Tuesday August 15, 2023 at the Santa Fe Depot – Rod Willis

Council Member Houghton will plan to attend.

9. Workshop presentation by Jim Kaup on Regulation of the Use of Land by Cities in Kansas is set for Planning & Zoning on Wednesday August 16, 2023 at 7:00 p.m. in City Council Chambers. Jim Kaup is the attorney who prepared a set of zoning and subdivision regulations for Osage City in 2009-2010. City Council Members and City Staff are invited to attend if interested – Rod Willis

Information item only, no action required.

10. Osage City Aquatic Center is on the final full week of operation through August 13th, as following weekends through Labor Day will depend on the availability of lifeguards, due to lifeguards' high school and college commitments. USD 420 begins classes on Friday August 18th – Information from Parks & Recreation Director Corey Linton

Information item only, no action required.

11. Approval of Stella-Jones bid in the amount of \$24,040.00 for 40 electric poles at \$601.00 each pole. Additional bid received was Bell Lumber & Pole Company in the amount of \$54,720.00 for 40 electric poles at \$1,368.00 per pole – Utilities Director Dale Schwieger

Motion by Stromgren, second by Gilliland to approve the Stella Jones quote in the amount of \$24,040.00 for electric poles. The motion was declared carried.

12. Next Mayor’s Summit is being hosted by the City of Lyndon and the Governing Body wishes to know whether the date of Monday October 9th or Monday October 23rd works the best for the other cities in the County – Lyndon City Clerk Julie Stutzman

Monday October 9th was the consensus of the City Council.

ADJOURNMENT:

At the request of Council Member Tincher and on his motion, seconded by Council Member Stromgren and carried unanimously, the meeting adjourned.

APPROVED: _____
Bruce E. Schoepflin, Mayor

ATTESTED: _____
Sadie Boos, City Clerk