

CITY OF OSAGE CITY
COUNCIL MEETING
May 23, 2023

ROLL CALL: Now on this 23rd day of May 2023, the Governing Body of the City of Osage City, Kansas, met at the Osage City Council Chamber in said City. The following members being present and participating to wit: Mayor Bruce Schoepflin. Council Members: Cathryn Houghton, Brian Stromgren (online), Shirley Bausman, Jeff Tice, Eric Tincher and Jeanette Swarts. Excused: Council Member Sharon Larson. Officials present: Rick Godderz, City Attorney; Rod Willis, City Manager; Katie Hodge, Deputy City Manager/City Treasurer; Dale Schwieger, Utilities Director; Sadie Boos, City Clerk. Others: Brett Waggoner and Waldo Margheim.

APPROVAL OF THE AGENDA:

Motion by Tincher, second by Swarts to approve the amended agenda. The motion was declared carried.

RECOGNITION OF VISITORS: None

APPROVAL OF THE CONSENT AGENDA:

1. Approval of May 9, 2023 Regular Meeting Minutes

Motion by Houghton, second by Tice to approve the consent agenda. The motion was declared carried.

BUSINESS BEFORE THE COUNCIL:

1. **Public Meeting to present and discuss the proposed improvements for a Sanitary Sewer Collection System Improvements Project – Brett Waggoner of Governmental Assistance Services**

Mayor Schoepflin opened the Public Meeting at 7:03 p.m. No one representing the public attended. Brett Waggoner presented the background on the proposed improvements and gave late June 2023 start date for investigation, out for bids in November, and two years for project to be completed beginning June 1, 2023. Waldo Margheim of Burns & McDonnell explained further details of the project, plus the status of Phase 2 and Phase 3 with the Surety Company. Mayor Schoepflin closed the Public Meeting at 7:09 p.m.

2. **Public Hearing to present and discuss the proposed improvements for a Sanitary Sewer Collection System Improvements Project to be funded under the Low Interest State Revolving Loan Fund through the Kansas Department of Health and Environment. Loan application request is \$714,199 and the total project cost is estimated at \$1,185,000 – Brett Waggoner of Governmental Assistance Services**

Mayor Schoepflin opened the Public Hearing at 7:10 p.m. No one representing the public attended. Brett Waggoner described the steps to be taken for the loan application. Brett

Waggoner and Waldo Margheim asked for any more questions on the proposed sewer improvement project from City Council or City Staff that were not covered in the Public Meeting. Since no further questions were asked, Mayor Schoepflin closed the Public Hearing at 7:16 p.m.

- 3. Authorize Mayor Schoepflin to execute the Certification for Cost and Effectiveness KWPCRF Project No. C20 3084 01 with attached Supporting Information form – Brett Waggoner**

Motion by Tice, second by Swarts, to authorize Mayor Schoepflin to execute the Certification for Cost and Effectiveness with the attached Supporting Information. The motion was declared carried.

- 4. Authorize Mayor Schoepflin to execute the Applicant Assurance of Public Participation – Brett Waggoner**

Motion by Tincher, second by Tice, to authorize Mayor Schoepflin to execute the Applicant Assurance of Public Participation. The motion was declared carried.

- 5. Approval of Resolution No. 1106 authorizing filing of application with the Kansas Department of Health and Environment for a loan under the Kansas Water Pollution Control Revolving Fund Act and authorizing Mayor Schoepflin and City Clerk Boos to sign and submit the application – Brett Waggoner**

Motion by Swarts, second by Tice, to approve Resolution No. 1106 authorizing filing the application with KDHE in the amount of \$714,199 and to authorize Mayor Schoepflin and City Clerk Boos to sign and submit the application. The motion was declared carried.

- 6. Authorize Mayor Schoepflin to execute the Certification Regarding Lobbying – Brett Waggoner**

Motion by Swarts, second by Tice, to authorize Mayor Schoepflin to execute the Certification Regarding Lobbying. The motion was declared carried.

- 7. Authorize Mayor Schoepflin to execute the Kansas Water Pollution Control Revolving Fund application form – Brett Waggoner**

Motion by Tice, second by Houghton, to authorize Mayor Schoepflin to execute the Kansas Water Pollution Control Revolving Fund application form. The motion was declared carried.

- 8. Sewer Project KDHE/CDBG timeline discussion – Brett Waggoner**

Brett Waggoner explained the construction contract is required by June 1, 2024 with a two year completion deadline beginning June 1, 2023. Information item only, no action taken.

- 9. Approval of Resolution No. 1107 Comprehensive Fee Schedule effective date July 1, 2023 – Deputy City Manager/City Treasurer Katie Hodge**

Motion by Tincher, second by Tice, to approve Resolution No. 1107 Comprehensive Fee Schedule effective July 1, 2023. The motion was declared carried.

10. Approval of Resolution No. 1108 Comprehensive Fee Schedule effective date January 1, 2024 – Deputy City Manager/City Treasurer Katie Hodge

Motion by Tice, second by Swarts, to approve Resolution No. 1108 Comprehensive Fee Schedule effective January 1, 2024. The motion was declared carried.

11. Approval of Ordinance No. 1677 Conditional Use Permit for Eric and Sandy Loquist to operate an automotive service and repair business at 264 and 268 Ellinwood Street after receipt of additional information supporting the application

Motion by Tincher, second by Houghton, to approve Ordinance No. 1677 Conditional Use Permit for Eric and Sandy Loquist to operate an automotive service and repair business at 264 and 268 Ellinwood Street. The motion was declared carried.

12. Approval of Resolution No. 1109 Condemnation of Structures located on Lots 26, 28, 30 and 32, Block 1, Admire & Scott Addition, City of Osage City, Osage County, Kansas, commonly known as 602 North 5th Street. Owners of record are Bryan Sage and Robin Sage - Code Enforcement Officer Jim Welch

Motion by Tice, second by Houghton, to approve Resolution No. 1109 for condemnation of structures at 602 North 5th Street. The motion was declared carried.

13. Tabled in Additions and Deletions to the Agenda -Recommend GIS Request for Proposal (RFP) received from SAM of Marysville, Missouri and Great Bend, Kansas. Other Request for Proposal was received from Banning of Plainfield, Indiana – Utilities Director Dale Schwieger

Replaced by – Approval of \$46,995.00 for a pad mount transformer from T & R Electric of Colman, South Dakota needed by Orbis Corporation in Osage City – Utilities Director Dale Schwieger

Item No. 13 GIS was tabled in Additions and Deletions to the Agenda and replaced by a quote for a pad mount transformer needed by Orbis Corporation in the amount of \$46,995.00 from T & R Electric of Colman, South Dakota. The T & R Electric quote is half the amount of the quotes received from transformer suppliers last year. The present transformer is beginning to seep oil and will be sent to be rebuilt as a backup transformer for Orbis. Orbis Corporation is the largest electrical load served by Osage City, using one-third of the electrical power sold to our customers.

Motion by Tincher, second by Tice, to approve the \$46,995.00 transformer quote from T & R Electric. The motion was declared carried.

14. Information – Flint Hills Trail bi-weekly progress meetings begin Wednesday May 31st at 10:00 a.m. on site – Michelle Anshutz, P.E. KDOT

Information only, no action taken.

15. Information – Ward 1 Vacancy Notice formerly held by Mayor Bruce Schoepflin

Expression of Interest application forms due June 9th at 5:00 p.m. Information only, no action taken.

16. Information – Budget Work Session Tuesday May 30th at 7:00 p.m.

Deputy City Manager/City Treasurer Katie Hodge stated Capital Improvement Projects (CIP) and Equipment Reserve Fund will be the areas covered in the Budget Work Session.

17. Information - Election filing deadline is 12:00 noon on June 1, 2023 at the Osage County Clerk's Office. City Council Member Terms ending January 2024 are:

Mayor	Bruce Schoepflin
Ward 1	Eric Tincher
Ward 2	Sharon Larson
Ward 3	Cathryn Houghton
Ward 4	Jeff Tice

ADJOURNMENT:

At the request of Council Member Tincher and on his motion, seconded by Council Member Bausman and carried unanimously, the meeting adjourned.

APPROVED: _____
Bruce E. Schoepflin, Mayor

ATTESTED: _____
Sadie Boos, City Clerk