

**CITY OF OSAGE CITY**  
**COUNCIL MEETING**  
**March 22, 2022**

**ROLL CALL:** Now on this 22th day of March 2022, the Governing Body of the City of Osage City, Kansas, met at the Osage City Council Chamber in said City. The following members being present and participating to wit were Mayor: James Peterson. Council Members: Cathryn Houghton, Brian Stromgren, Bruce Schoepflin, Karey Heiserman, Jeff Tice, Mike Gilliland, Sharon Larson and Jeanette Swarts. Officials present: Rick Godderz, City Attorney; Rod Willis, City Manager; Katie Hodge, Deputy City Manager/City Treasurer; Terri Fultz, City Clerk; Dale Schwieger, Utility Director; Sadie Boos, Deputy City Clerk; Gary Thompson, Property and Parks Superintendent; Jason Mullinix, Electric Distribution Supervisor and Joe Ryan, Electric Distribution Groundsman. Others present: Osage City Elementary School 5<sup>th</sup> Graders – Amelia Stark, Tyler Romine and Grady Bellinger, Teacher Natasha Jenkins and 5<sup>th</sup> Grade Parents of Students. Craig Croucher attended remotely.

**APPROVAL OF THE AGENDA:**

*Motion made by Schoepflin, second by Houghton to approve the agenda. The motion was declared carried.*

**RECOGNITION OF VISITORS:** None

**APPROVAL OF THE CONSENT AGENDA:**

- 1. Approval of March 8, 2022 Regular Meeting Minutes**
- 2. Approval of Fireworks Permit for Public Display as requested by Garrett's Fireworks for Saturday April 23, 2022 beginning at dusk**

*Motion made by Heiserman, second by Houghton to approve the consent agenda. The motion was declared carried.*

**BUSINESS BEFORE THE COUNCIL:**

- 1. Star Block Building Community Development Block Grant (CDBG) Downtown Commercial Rehabilitation Grant for \$250,000.00 awarded March 10, 2022:**

City Manager Rod Willis told the City Council that the Star Block Building did receive approval of the Community Development Block Grant (CDBG) Downtown Commercial Rehabilitation Grant in the amount of \$250,000. Owner Nathan Willis did apply last year but was not approved to receive the grant. Property owner Nathan Willis in the process now of finding contractors to work on the roofing and the north wall of the building.

**2. Osage City Elementary School 5<sup>th</sup> Graders Recycling Letter from Amelia Stark, Tyler Romine, and Grady Bellinger:**

City Manager Rod Willis introduced Osage City 5<sup>th</sup> Graders, Amelia Stark, Tyler Romine, and Grady Bellinger. The City received a letter from these 5<sup>th</sup> graders wishing to come to the City Council meeting to inquire about the possibility of getting recycle bins at residents' households. Natasha Jenkins, 5<sup>th</sup> Grade Teacher, was also present to speak and support the three students in their presentation to the City Council. The students did research in class on the subject and found it can be expensive to implement recycling but also be great for our community and earth. Each student asked questions such as: Is there grant funds that could be obtained to help fund the recycling process? Is there a way the City could provide curbside recycling at each home? Would there be any kickbacks/payments made to the City? Could this save the City money? What happens if you put all recycle stuff in one bin? The students have been reading and discussing the subject of recycling in class.

The Mayor and City Manager answered some of the questions asked by the students. The Mayor and City Council thanked the students for their presentation and questions in helping to encourage recycling in the community.

**3. Approval of Stella-Jones Corporation order confirmation in the total amount of \$29,857.68 as follows: \$28,331.28 for (72) 40' electric poles at \$361.00 each, sales tax \$2,339.28 and \$1,526.40 volume to ship and to nullify the Bell Lumber & Pole Company bid of \$23,616.00 for (32) 40' poles at \$738.00 per pole, plus 9% sales tax and shipping not-to-exceed \$30,000.00 total approved March 8, 2022 – Electrical Distribution Superintendent Jason Mullinix:**

Electric Distribution Superintendent Jason Mullinix explained that after the March 8<sup>th</sup> City Council meeting he called another company to see if they had any poles in stock and they did. These poles were only \$361.00 each compared to the previous approved pole purchase bid where they were \$738.00 each. City Manager Rod Willis gave Electric Distribution Superintendent Jason Mullinix permission to contact and confirm an order for the poles from Stella-Jones Corporation and to contact Bell Lumber & Pole Company to cancel the order previously approved.

*Motion made by Larson, second by Schoepflin to approve the order from Stella-Jones Corporation order for (72) 40' electric poles in the amount of \$29,857.68 and to nullify the previously approved bid from Bell Lumber & Pole Company bid for (32) 40' electric poles in the amount not to exceed 30,000.00. The motion was declared carried.*

**4. Executive session for matters of data relating to financial affairs of second parties to include Mayor and City Council, City Attorney, Kansas Municipal Energy Agency Representatives, Electrical Distribution Superintendent, Utilities Director, Deputy City Manager/City Treasurer, City Clerk, and City Manager:**

*Motion made by Schoepflin, second by Tice at 7:23 p.m. to recess to Executive Session for a period of 30 minutes for Matters of Data Relating to Financial Affairs of Second*

*Parties to include Mayor and City Council, City Attorney, Deputy City Manager/City Treasurer, Utilities Director, City Clerk, and City Manager. The motion was declared carried.*

At 7:53 p.m. Mayor Peterson declared the meeting back into open session.

*Motion made by Swarts, second by Gilliland at 7:55 p.m. to recess to Executive Session for a period of 15 minutes for Matters of Data Relating to Financial Affairs of Second Parties to include Mayor and City Council, City Attorney, Deputy City Manager/City Treasurer, Utilities Director, City Clerk, and City Manager. The motion was declared carried.*

At 8:10 p.m. Mayor Peterson declared the meeting back into open session

*Motion made by Stromgren, second by Swarts at 8:11 p.m. to recess to Executive Session for a period of 10 minutes for Matters of Data Relating to Financial Affairs of Second Parties to include Mayor and City Council, City Attorney, Deputy City Manager/City Treasurer, Utilities Director, City Clerk, and City Manager. The motion was declared carried.*

At 8:22 p.m. Mayor Peterson declared the meeting back into open session.

*Motion made by Gilliland, second by Larson at 8:23 p.m. to recess to Executive Session for a period of 15 minutes for Matters of Data Relating to Financial Affairs of Second Parties to include Mayor and City Council, City Attorney, Deputy City Manager/City Treasurer, Utilities Director, City Clerk, and City Manager. The motion was declared carried.*

At 8:38 p.m. Mayor Peterson declared the meeting back into open session.

*Motion made by Schoepflin, second by Larson to enter into an operation assistance agreement with KMEA with the change to the agreement from 2 qualified electric employees to 3 qualified electric employees subject to the City of Pomona's approval. The motion was declared carried.*

**5. Executive session for matters deemed privileged in an attorney-client relationship to include Mayor and City Council, City Attorney, Parks and Facilities Superintendent, City Clerk, Deputy City Manager/City Treasurer, Utilities Director, and City Manager:**

*Motion made by Heiserman, second by Schoepflin at 8:42 p.m. to recess to Executive Session for a period of 5 minutes for Matters Deemed Privileged in an Attorney-Client Relationship to include Mayor and City Council, City Attorney, Parks and Facilities Superintendent, City Clerk, Deputy City Manager/City Treasurer, Utilities Director, and City Manager. The motion was declared carried.*

At 8:47 p.m. the Mayor declared the meeting back into open session.

*Motion made by Schoepflin, second by Heiserman to authorize Cemetery Sexton Gary Thompson to move the head stone and cremation to the proper location at the City's expense following City Code Chapter 14 – Cemeteries, Section 14-31 Removal of bodies, Ordinance No. 1087 of the Osage City Code of Ordinances Book. The motion was declared carried.*

**6. Set a 2022 Budget Amendment Public Hearing for Tuesday April 12, 2022 at 7:00 p.m. regarding the sanitation department budget and the sewer department budget – Deputy City Manager/City Treasurer Katie Hodge:**

Deputy City Manager/City Treasurer Katie Hodge explained that due to the increase of Osage County Landfill fees there would need to be a budget amendment made in order to increase budget authority to the Sanitation Department and another budget amendment made to the Sewer Department so funds can be spent to cover the Sewer Improvement Projects Phase 2 and Phase 3.

*Motion made by Schoepflin, second by Gilliland to set a 2022 Budget Amendment Public Hearing for Tuesday April 12, 2022 at 7:00 p.m. regarding the Sanitation Department Budget and the Sewer Department Budget. The motion was declared carried.*

**7. Set a Public Hearing for Tuesday April 26, 2022 for Floodplain Revisions for the Floodplain Management Ordinance for Osage City, Kansas as required by the Kansas Division of Water Resources and the Federal Emergency Management Agency (FEMA) flood zone regulations – Cheyenne Sun Eagle, NFIP Specialist:**

City Manager Rod Willis explained that the Floodplain Revisions for the Floodplain Management Ordinance. The revisions of floodplain maps that have changed were made within the County but there were no changes within Osage City limits. This is a requirement in order for the City to be allowed to apply and use any FEMA funds for anything that the City might need to use it for such as storm damages in the future.

*Motion made by Larson, second by Gilliland to set a Public Hearing for Tuesday April 26, 2022 for Floodplain Revisions for the Floodplain Management Ordinance for Osage City, Kansas as required by the Kansas Division of Water Resources and the Federal Emergency Management Agency (FEMA) flood zone regulations. The motion was declared carried.*

**8. Flint Hills Trail bid letting date moved by KDOT from April 2022 to July 2022 for Plan Production – KDOT memo dated 3/14/2022 from Tod L. Salfrank, Chief Bureau of Local Projects, Kansas Department of Transportation:**

City Manager Rod Willis provided the information received from KDOT on the Flint Hills Trail bid letting with the date being moved from April 2022 to July 2022 for Plan Production.

9. **Set a 2023 Budget Work Session on Tuesday April 5, 2022 at 7:00 p.m. as authorized by Osage City Code – Deputy City Manager/City Treasurer Katie Hodge:**

Deputy City Manager/City Treasurer Katie Hodge explained that the work session would be to look into the pay matrix changes.

*Motion made by Heiserman, second Larson to set a 2023 Budget Work Session on Tuesday April 5, 2022 at 7:00 p.m. with the location to be at the Osage City Council Chamber. The motion was declared carried.*

**ADJOURNMENT: At the request of Council Member Heiserman at 9:30 p.m., and on her motion, seconded by Council Member Houghton and carried unanimously, the meeting adjourned.**

**APPROVED:** \_\_\_\_\_

**James Peterson  
Mayor**

**ATTESTED:** \_\_\_\_\_

**Teresa Fultz  
City Clerk**