

Parks & Recreation Advisory Board Meeting
January 20, 2005
6:00PM
Council Room

Members Present: Dale Schwieger, Kevin Swindale, Pat Bean, Jeff Crocker, Mark Goehring.

Staff Present: Don Cawby, City Manager

Members Absent: Pat Lawless and John Garland

City Manager Don Cawby discussed the hiring of a Parks & Recreation Director. He presented the position description and outlined a timeline for the hiring process.

City Manager Don Cawby presented information on replacing the shelter at Lincoln Park. A motion was made by Jeff Crocker and seconded by Mark Goehring to recommend to the council that the shelter at Lincoln Park be replaced. The motion passed.

Discussion took place regarding the issue of moving the horseshoes from Lincoln Park to another area. Jeff Crocker raised the possibility of moving the skating park and basketball goals after the barbeque was over and discussion followed on this topic. The Board requested that Gary Thompson look into using one of the tennis courts for skating.

Gary Griffith made a request to hold the Conrad Carlson Memorial Softball Tournament on July 29th-31st, 2005. A motion was made by Jeff Crocker and seconded by Mark Goehring to approve the request on the condition that security is obtained and to waive all associated rental fees. The motion passed.

A motion to adjourn was made by Mark Goehring and seconded by Pat Bean. The motion passed.

Parks & Recreation Advisory Board Meeting
February 23, 2005
6:00PM
Council Room

Members Present: Dale Schwieger, John Garland, Pat Bean, Jeff Crocker

Staff Present: Don Cawby, City Manager, and Ben Cleeves, Management Intern

Members Absent: Pat Lawless, Kevin Swindale, and Mark Goehring

A motion to approve the agenda was made by Pat Bean and seconded by Jeff Crocker. The motion passed.

A motion to approve the minutes was made by Jeff Crocker and seconded by Pat Bean. The motion passed.

Don Cawby, city manager, reviewed the current layout and the proposed layout of Lincoln Park. Dale Schwieger informed the board of some of the regulations regarding playground equipment. Jeff Crocker suggested adding more parking to the proposed plan. Discussion occurred about getting rid of the basketball goals at Jones Park and having two short courts at Lincoln. Dale Schwieger suggested surveying the community to find out about their particular interests for parks and recreation, and Don Cawby indicated that could be a project for the new recreation director.

Don Cawby informed the board that the city was still looking at the possibility of relocating the skating park, and he indicated that the city was looking at the ground west of the tennis courts. Dale Schwieger inquired if the city was going to stay with the old equipment currently found at the skating park.

Discussion occurred about the process for having coaches undergo background checks. The consensus of the members present was that a policy for background checks needs to be established by the board.

Dale Schwieger informed the board about hosting an adventure race at the state park in August. He indicated that \$500 or 10% of the proceeds, whichever is greater, will go to Parks & Recreation. Dale Schwieger suggested using the money to give \$100 to traveling teams if a minimum of 75% of the team members resided in Osage City or USD 420. Don Cawby suggested using the money for uniforms for the traveling teams and requiring Osage Parks and Recreation be on the uniforms.

A motion to accept the \$500 or 10% of proceeds from the adventure race and to use that money for traveling teams that have at least 75% of members who are residents of either Osage City or USD 420 was made by Jeff Crocker and seconded by John Garland. The motion passed.

Jeff Crocker suggested sending a letter to the organizers of the Conrad Carlson Tournament reminding them that they need to have qualified security at their event.

Don Cawby indicated that a 40' X 80' tent was available to purchase for \$1,500.

A motion to recommend the purchase of tent for the purpose of using at the Smoke in the Spring BBQ and other city events and to rent the tent to the fair was made by Jeff Crocker and seconded by Pat Bean. The motion passed.

A motion to adjourn was made by Pat Bean and seconded by Jeff Crocker. The motion passed.

Parks & Recreation Advisory Board Meeting
March 17, 2005
7:00PM
Council Room

Members Present: Dale Schwieger, John Garland, Pat Bean, Kevin Swindale, and Mark Goehring

Staff Present: Don Cawby, City Manager, and Ben Cleeves, Management Intern

Members Absent: Pat Lawless and Jeff Crocker

A motion to approve the agenda was made by Mark Goehring and seconded by Kevin Swindale. The motion passed.

A motion to amend the minutes to change the wording of Dale Schweiger's comment about the skating park to "old equipment" was made by Pat Bean and seconded by Kevin Swindale. The motion passed.

A motion to approve the minutes as amended was made by John Garland and seconded by Kevin Swindale. The motion passed.

David and Stacie Doemland gave an update on the gymnastics program the host out at the skating rink. They reported that they have a total of 90 students with 72 of those residing in Osage City. The board discussed the future growth of the skating rink including possible expansion and renovation of the bathrooms.

Alan Carlson gave an update on signup for baseball and softball. Discussion took place regarding the number of participants/teams, the available equipment, and policies concerning coaches.

The Board directed the City Manager to draft a policy on background checks for coaches.

Discussion took place about letting civic and nonprofit organizations run the concession stand at the ball fields. The Board directed that this opportunity be announced in the paper.

The City Manager updated the Board regarding a proposal to move the skating rink out by the tennis courts. The estimated cost of the project was reported to be \$12,000.

The City Manager also reported that Julie Carlson dropped off a bid to build a flush bathroom out at Huffman Bark. The bid was for \$12, 826.

A motion to adjourn was made by Kevin Swindale and seconded by Pat Bean. The motion passed.

Parks & Recreation Advisory Board Meeting
June 16 2005
6:00PM
Council Room

Members Present: Dale Schwieger, John Garland, Pat Bean, Jeff Crocker, and Mark Goehring

Staff Present: Don Cawby, City Manager; Corey Linton, Recreation Director; and Ben Cleaves, Management Intern

Members Absent: Pat Lawless and Kevin Swindale

The meeting was called to order at 6:00PM.

A motion to approve the agenda was made by Pat Bean and seconded by Mark Goehring. The motion passed.

The Recreation Director went over plans for the Youth Golf Camp.

The Recreation Director discussed plans for youth football with the Board. The Recreation Director recommended that fifth and sixth graders participate in a tackle league in Emporia and that flag football be offered for third and fourth graders.

A motion to adopt the Recreation Director's recommendations for youth football was made by Jeff Crocker and seconded by Mark Goehring. The motion passed.

The Recreation Director presented the Board with a tentative schedule of activities for the remainder of the year.

Chairman Scwieger informed the Board of plans for the Blue Hills Adventure Races which will take place on August 21st out at the state lake.

A motion to adjourn was made by Jeff Crocker and seconded by Pat Bean. The motion passed.

Parks & Recreation Advisory Board Meeting
July 21, 2005
6:30PM
Council Room

Members Present: Dale Schwieger, John Garland, Jeff Crocker, and Mark Goehring

Staff Present: Corey Linton, Recreation Director

Members Absent: Pat Bean, Pat Lawless, and Kevin Swindale

The meeting was called to order at 6:30PM.

A motion to approve the agenda was made by John Garland and seconded by Mark Goehring. The motion passed.

The Recreation Director gave an update on the Youth Golf Camp.

The Recreation Director gave an update about the youth tackle football league for 5th/6th graders sponsored by the Emporia Recreation Commission.

The Recreation Director and Park Board discussed potential capital improvements to Osage City's parks and recreation facilities. Items which were discussed, in no particular order, for capital improvements were:

- Lincoln Park (moving of shelter, and creation of more green space)
- Huffman Park (concrete restrooms and shelter house)
- Jones Park (moving the football field and grandstand)
- The hike and bike trail (connection to other city parks)
- Public OCPR sign board

A motion to adjourn was made by Jeff Crocker and seconded by Mark Goehring. The motion passed.

Parks & Recreation Advisory Board Meeting
August 18, 2005
6:00PM
Council Room

Members Present: Dale Schwieger, John Garland, Jeff Crocker, Mark Goehring, Pat Bean, and Mark Swindale

Staff Present: Corey Linton, Recreation Director

Members Absent: Pat Lawless

The meeting was called to order at 6:00PM.

A motion to approve the agenda was made by Mark Goehring and seconded by Pat Bean. The motion passed.

A motion to approve the minutes from June 16 and July 21 was made by Pat Bean and seconded by Mark Goehring. The motion passed.

The Park Board was asked to prioritize a list of Capital Improvements which was created at the July 21 Park Board meeting.

1. Lincoln Park Shelter House The Board asked to have the shelter house looked at and assessed on its overall construction. If the shelter house is deemed unsafe by the City, then the Board suggested the Jaycees be contacted and spoken to about building a new shelter house at Lincoln Park.
2. OCPR Public Sign Board The Board asked about looking into some type of public sign board to be placed in a visible part of town. There were no specifications about the sign board.
3. The Hike and Bike Trail This is already being handled by the interim city manager.

The Recreation Director asked the Park Board if there was any rental policy in regards to the Jones Park Baseball/Softball Fields. Dale Schweiger informed the Recreation Director the Board had created some information about this, and it would be given to the Recreation Director.

The Recreation Director asked about other facilities which do not have a rental policy, namely the Skate Center. The Skate Center is leased by two outside people for Gymnastics and Aerobics. The Board discussed whether it would be in the best interest of the town if a rental policy was created to replace the lease after it expires. The Board asked the Recreation Director to speak with both groups to see if there was anything the City could do to improve the situation at the Skate Center.

Parks & Recreation Advisory Board Meeting
August 18, 2005
6:00PM
Council Room

The Board brought up some concerns and a general community complaint to the Recreation Director.

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| Complaint | The weeds in the mulched area in the Osage City Aquatic Center parking lot. The Board asked if these could be pulled for aesthetic reasons. |
| Concern | The policy of “No Animals” in Jones Park. The concern is in regards to the enforcement of the policy, because during the fair numerous people had pets in the area. |
| Concern | The fighting and alcohol usage during the Conrad Carlson Softball Tournament. The Board feels the tournament is a positive to Osage City, but because of some of the fighting and alcohol usage the tournament could become a problem in the future. |

The Board asked about the Osage City Aquatics sign located on Highway 31. The Board asked if the sign could be posted in front of the Aquatic Center, and a larger directional sign be posted near the highway

A motion to adjourn was made by Jeff Crocker and seconded by Mark Goehring. The motion passed.

Parks & Recreation Advisory Board Meeting
September 21, 2005
6:00PM
Council Room

Board Members Present: Dale Schwieger, John Garland, Jeff Crocker, Mark Goehring, Pat Bean, and Kevin Swindale

Staff Present: Corey Linton, Recreation Director

Members Absent: Pat Lawless

The meeting was called to order at 6:00PM.

A motion to approve the agenda was made by Pat Bean and seconded by Jeff Crocker. The motion passed.

A motion to approve the minutes from August 18 was made by Jeff Crocker and seconded by John Garland. The motion passed.

Recreation Director, Corey Linton, gave the board an update on Fall programs. They included U6 youth soccer, 3rd/4th grade flag football, youth volleyball, adult fall volleyball, and 5th/6th grade tackle football.

A concern was raised by a few of the Park board members in relation to a player on the 5th/6th grade tackle football team. A couple of the Park Board members, as well as the Recreation Director had received calls from parents about behavior problems the player has exuded during two concurring practices. The behavior problems have ranged from abusive language towards fellow players, taunting of fellow players, and being too vicious to fellow players. Dale Schwieger asked the fellow board members about Guidelines of Discipline for Osage City Recreation Programs. It was the consensus opinion of the board these guidelines were talked about but not adopted officially.

It was the suggestion of the board that the Recreation Director speak to the coach of the team, and suggest a proper discipline of the player. The discipline came up with by the Recreation Director was suspension from the team's practice, and suspension from the team's next game. After returning to the team, if the player again continues with his poor behavior, then the player will be asked to leave the team.

The Recreation Director asked the board about youth basketball. The Recreation Director informed the board that he has submitted dates to the school district for approval. These dates include weeknights for team practices, Saturday for games, and then dates for a 1st/2nd grade instructional program from January to March. Osage City Parks and Recreation will offer youth basketball for 3rd/4th grade boys and girls, and 5th/6th grade boys and girls. The Recreation Director will attempt to contact area towns in hopes of establishing a league, and will advertise in area papers to maybe draw in additional teams. The OCPR teams will be put together based upon a draft of players who sign up. Teams will be limited to the son or daughter of the head coach, and up to one assistant coach. The remaining 6 player will be drafted to the teams. This draft will be conducted by the team coaches and Recreation Director.

Parks & Recreation Advisory Board Meeting
September 21, 2005
6:00PM
Council Room

The Board discussed plans for the Smoke in the Spring BBQ. The event will be held on April 14 & 15, 2006 in Osage City. The Board will be having a BBQ meeting on Wednesday, October 5, 2005. At this meeting, people from the Knights of Columbus, the Osage City High School Band, and other potential volunteers will be invited. The Board will establish committees for the event, and discuss the event in general.

A motion to conclude the meeting was made by Pat Bean and seconded by Kevin Swindale.

Osage City Parks & Recreation Advisory Board Meeting
October 20, 2005
6:30PM, City Council Chambers

Board Members Present: Dale Schwieger, John Garland, Mark Goehring, Pat Bean, and Kevin Swindale

Staff Present: Corey Linton, Recreation Director

Members Absent: Pat Lawless, Jeff Crocker

The meeting was called to order at 6:30PM.

A motion to approve the agenda was made by Kevin Swindale and seconded by Pat Bean. The motion passed.

A motion to approve the minutes from September 21 was made by Mark Geohring and seconded by John Garland. The motion passed.

Recreation Director, Corey Linton, gave the board an update about the Smoke in the Spring BBQ event. The BBQ event will be April 14-15, 2006. The Park Board will be taking the lead on the event. There have been two meetings so far, October 5 and October 19. The meetings will plan on continuing every two weeks. So far, event sponsorship information has been created and will be sent out soon. A Kingfisher Combo Kooker has been donated to be given away to one of the participating teams. The car show will again be in conjunction with the BBQ event, this year the car show is expected to have 250+ cars, last year they had 15-160 total. There will be military attractions. An air ambulance helicopter, climbing wall, BB gun shooting gallery, and possible other attractions. The band booster club will again cook the lunch for Saturday, and will be supplying food on Friday evening to the public. The Kiwanis club will be serving a continental breakfast to the contestants on Saturday morning, and cooking up brats on Friday evening for the public. Non-Alcoholic beverages will be sold by a couple of local Osage City softball teams. In general the event planning is underway.

Recreation Director, Corey Linton, brought to the board an OCPR sponsorship program proposal. This sponsorship proposal would help to generate additional money for OCPR, and possibly create a specific fund for kids who would not be able to afford to participate in an OCPR program. There was discussion by Dale Schwieger to expand the sponsorship program to include a "Grand Slam" option, which would be \$500 to the sponsor. The sign would be doubled in size, and would be posted at the Jones Park ball fields for 4 years, instead of the normal two years. The sponsor could also choose the location of their sign. Mark Goehring mentioned there could already be signs which were purchased by some local banks. The recreation director said he would look into those signs, and if found, would make sure they would be put up. The board felt the sponsorship program was a good idea, and in general gave the recreation director their support.

A motion was made by Pat Bean to conclude the meeting, and it was seconded by John Garland.

Osage City Parks & Recreation Advisory Board Meeting
November 17, 2005
6:30PM, City Council Chambers

Board Members Present: Dale Schwieger, John Garland, Mark Goehring, and Jeff Crocker

Staff Present: Corey Linton, Recreation Director

Members Absent: Pat Lawless, Pat Bean, and Kevin Swindale

The meeting was called to order at 6:30PM.

A motion to approve the agenda was made by John Garland and seconded by Jeff Crocker. The motion passed.

A motion to approve the minutes from October 20 was made by John Garland and seconded by Mark Goehring. The motion passed.

Recreation Director, Corey Linton, updated the board on the status of the Smoke in the Spring BBQ event to be held on April 14-15, 2006. Letters have been sent out to potential sponsors, and to certified barbeque judges in the area. The Smoke in the Spring has received a handful of commitments for sponsorship, and has received several commitments from judges. The Board asked Corey to inform Sunflower Gymnastics, who use the Skating Rink building at Jones Park, of the Smoke in the Spring date. This should give her ample time to make arrangements with her equipment. There was discussion of the pros and cons about setting up a certified barbeque judging class approximately a month prior to the Smoke in the Spring. Board members felt this may be a way to help fill some judging gaps, if needed, plus broaden the base of certified judges within the area. However, the Board would need to set-up a cooker for the event, contact KCBS about the class, and the fee to be paid by each prospective judge seemed high. The Board asked Corey to look into having the BBQ judging class. The Board said it would approach the Lions Club regarding a Beer Garden at the Smoke in the Spring. Jeff Crocker and Corey Linton will be making a presentation to the Lions Club at their next scheduled meeting. Lastly, the Board asked Corey to solidify the KCBA representatives for the Smoke in the Spring. Jeff Crocker mentioned a possible representative who worked the event in it's first year.

Corey updated the Board about his Sponsorship Program, which was proposed at the October meeting. Corey obtained a list of businesses within the Osage City Chamber of Commerce, and sent a letter along with the sponsorship program. So far, Corey has had a great response.

Osage City Kiwanis Club	\$250 donation for a 4x8 banner at the Jones Park ball fields. \$250 donation to sponsor the 3 rd /6 th grade basketball.
John's Barber Shop	\$125 donation to sponsor 1 st /2 nd grade basketball.
Osage Building Materials	\$250 donation for a 4x8 banner at the Jones Park ball fields. \$125 donation to sponsor the youth volleyball program.

Osage City Parks & Recreation Advisory Board Meeting
November 17, 2005
6:30PM, City Council Chambers

Corey updated the Board on the upcoming Winter recreation programs. Currently, OCPR is offering 3rd-6th grade youth basketball. This will be in the form of an area league, with Burlingame, North Lyon County, Americus, and possibly Lyndon and Carbondale/Overbrook. Team practices would start in December with the first game played January 14. OCPR has 2 3rd/4th girls teams, 2 3rd/4th boys teams, 1 5th/6th girls team, and 2 5th/6th boys team. OCPR will also be offering Winter Adult Volleyball. The Women's and/or Coed league will be played on Sundays, starting January 15. Finally, OCPR will be offering 1st/2nd grade instructional basketball. This program will be Monday evenings, with sessions from 6:00-7:00pm and 7:00-8:00pm. The program will be six weeks running January 16 – February 27.

Corey supplied the Park Board members with a copy of the City of Osage City's ordinance which moved the duties of the Recreation Commission under the umbrella of the city, as the Parks and Recreation Department. Also included was the provision to create a Parks and Recreation Advisory Board. This ordinance explains what the duties of the advisory board are, and the term lengths for each member. This was simply information given by Corey to the Board members. There had been a question by Corey about this issue in early September.

A motion was made by Mark Goehring to conclude the meeting, and it was seconded by Jeff Crocker.