

Osage City Recreation Commission
February 19, 2003

Present:

Tammi Brabb, Chair
Jeanette Swarts, Secretary
Rick Bryan
Kevin Swindale
Dale Schwieger
Pat Bean

The agreement between the City, the Recreation Commission, and USD 420 to transfer Recreation authority from the School District to the City was discussed approved. Motion made by Commissioner Bryan and seconded by Commissioner Schwieger.

The Financial Report for January and February was given.

Joe gave a report on the basketball camp for 2003 and plans for next year's basketball program. Joe also reported the status of the upcoming soccer season and how the soccer program will be conducted in the fall and future.

Joe asked the commission for an official date for the commission to meet. Commissioner Bryan said that the commission has an official day, which is the 3rd Thursday of the month. The next commission meeting was set for March 20, at 6 p.m. at the City Bank of Osage City. It was discussed of moving the meeting place if Joe sees it fit to do so for future purposes.

Discussions were held concerning: Payment to the City for February to administer the recreation programs, the terms of the commissioners when the transition is complete, Insurance coverage for the recreation programs, procedures for the golf and flag football programs, the budget for the '03-'04 fiscal year, the pool, the concession stand, and coaches clinics for baseball and softball.

The next meeting will be Thursday, March 20, at 6 p.m., at the bank.

Osage City Recreation Commission
April 17, 2003; 6:00 p.m.
Regular Meeting
City Council Chambers

Members Present: Dale Schwieger
Kevin Swindale
Jeanette Swarts, Secretary

Member Absent: Tammi Brabb, Chairman
Rick Bryan
Pat Bean

Delegates present: Joe Serna, Recreation Director
Alan Carlson

Meeting called to order. Dale made motion to accept minutes of March 20 meeting, Kevin second the motion, motion carried. Dale made motion to accept the financial report, Kevin second the motion, motion carried.

Joe reported on the organization of the local soccer program.

Joe reported on the baseball & softball program. He has started having the coaches meetings. There are 17 teams for the 2003 season. TBall-3; Advance Boys-3; Advance Girls-2; Midget Boys-2; Midget Girls-2; PeeWee-1; C Girls-2;

B Girls-2; A Girls-1. 8 participants have signed up for Little League.

Joe has suggested that a background check waiver be considered for coaches & umpires.

Joe reported that the Jones Park sign has been moved at the complex. Uniforms will consist of pant, shirt, hat/visor & will be used for baseball & soccer.

Joe will discuss the golf program with Bryan Hyde at the golf course.

Next meeting will be May 15th at 6:00. Meeting adjourned at 7:00.

Jeanette Swarts, Secretary

Osage City Recreation Commission
June 30, 2003; 6:00 p.m.
Regular Meeting
City Council Chambers

Members Present: Tammi Brabb, Chairman
Rick Bryan
Pat Bean
Jeanette Swarts, Secretary

Members Absent: Dale Schwieger
Kevin Swindale

Delegates present: Joe Serna, Recreation Director

Meeting was called to order. May 15 meeting minutes were reviewed & approved. There was some discussion on the organization of the local soccer program.

Joe reported that the football & volleyball clinics will be organized & the responsibility of the school.

Joe reported that the City Council determined that the recreation commission board will be restructured. The 7 member committee will be a representative from the City Council, a representative from the School Board & 5 representatives appointed by the Council. Jeanette Swarts will be resigning from the secretary/treasurer position of the committee effective July 1, 2003.

Next meeting will be July 17th at 6:00. Meeting adjourned at 6:30.

Jeanette Swarts, Secretary

Osage City Recreation Commission
August 21, 2003; 6:00 p.m.
Regular Meeting
City Council Chambers

Present

Joe Serna, Recreation Director
Dale Schwieger
Kevin Swindale
Pat Bean

Absent

Jeanette Swarts, Secretary
Tammi Brabb, Chair
Rick Bryan

Meeting was called to order at 6:10.

The June minutes and financial statements were discussed.

Commissioner Schwieger asked why the Parks and Recreation Department was paying for the lifeguard training and WSI classes for employees at the swimming pool. Joe told the board that he had paid the workers by mistake and that they should have been paid out of the general fund through the city. It was discussed that the party responsible for running the pool should have paid the reimbursements this summer. Joe explained how lifeguards would pay for the training starting next year.

It was discussed about the length of season the pool will operate next summer. Joe informed the board that the season will continue into the school year next season with the pool being open on weekends as long as the temperatures were high and that pool parties would be offered on those weekends as well.

Commissioner Bean asked about the start up date for the new pool. Joe informed the board that he knew that the architect had all the contracts signed and that work should start within a month.

Commissioner Schwieger asked how the concession stand did from this past summer's baseball and softball season. Joe reported that the concession did very well and that at the September meeting Joe would have a break down for the board on what the concession made for the summer.

The July financial statement was discussed.

Joe gave a report on the situation with the fall soccer program. Joe explained why the parks and recreation would not offer a soccer program, but that he would try to offer one in the spring.

Joe showed the board the equipment that would be used for the NFL Flag Football season. He also explained the set up for program including cost breakdown for registration, how teams would be picked, and when games would be played.

Joe gave a report on the tackle football program, including how many teams there are, when are the games, and explained that there are still some procedures that will need to be changed with next year's program.

Joe gave an update and walk through of the projects going on at the sports complex including the construction of the new high school softball field and the input of a grass infield on field # 5.

It was discussed by the board and Joe about next year's thoughts for summer baseball and softball. Commissioner Swindale asked Joe to call towns around the area from Burlington to Council Grove about playing games and possibly starting a new league of our own. Joe said he would make phone calls and send out information to area towns and will have some information to present to the board at the next meeting. Joe said he has a meeting in September with representatives from the Pomona league. Joe informed the board that next summer the Pee Wee teams and Little League team will participate in the Pomona league to begin play in the Cal Ripken and Babe Ruth organizations.

The new pool design and location and the status of the grandstands was also entertained. Commissioner Schwieger wanted to know if Joe could speak to the City Manager about having the Parks & Recreation Board make a presentation to the City Council to have a public vote on whether or not to save the grandstands. Joe said he would speak to City Manager regarding this matter.

Meeting adjourned at 7:25.

Next meeting will be September 18th at 6pm in the City Council Chambers.

Osage City Parks & Recreation
October 9, 2003; 6:00 p.m.
Regular Meeting
City Council Chambers

Present

Dale Schwieger, Commissioner
Kevin Swindale, Commissioner
Jeff Crocker, Commissioner
John Garland, Commissioner
Mark Goehring, Commissioner
Pat Bean, Commissioner
Members from the Public (See Attached Sheet)

Absent

Meeting called to order at 6:05PM.

Chair Schwieger informed the public of makeup of Parks & Recreation Board and their function that they have no binding authority of Parks & Recreation personnel. He also explained to them the run down of the agenda for the night's meeting.

Chair Schwieger asked the Recreation Director that for future meetings the public have copies available of the agenda for the meeting. The Recreation Director said that he would have them available starting in the November meeting.

Chair Schwieger presented Jeanette Swarts and Tammi Brabb with plaques for their previous years service to the Parks & Recreation Board. Rick Bryan was absent from the presentation and will receive his plaque at a later meeting.

Commissioner Goehring made a motion to approve the minutes and financial statements from the September meeting and Commissioner Crocker seconded the motion.

Members of the public discussed the issue of having to pay \$40 for fundraising fees requested by the NKFL. They are upset because they never had to do the activity in the past and at least should have been given the cards in order to participate in this year's fundraising. They requested that the Recreation Director contact NKFL and try to resolve this situation. With the intent that the fundraising fee be waived for Osage City or there be an extension on the deadline to have the funds sent in. The fundraising amount would be \$3,120 (78 participants x \$40).

Members of the public also would like to know where the tackle football program is going for the future. They feel it should be run just like any other program and that there be sufficient funds to operate the tackle football program. Also they feel that parents should be running the concession stand to eliminate added expenses and that games should only have 3 referees instead of 5. They explained in the past that their gate money and concession money has always paid for the officials, but they would like to see the gate receipts and concession receipts kept separate in terms of figuring the finances.

They feel there needs to be some better organization when it comes to fundraising, jerseys, out of town players, inventory of equipment, limit of rosters, and a limit of coaches. They would like to see a committee made up of the football coaches, the recreation director, and a board member to discuss the setup for next year's football program. They would also like to see better leadership from the recreation director about dealing with coaches, spending time with the program, and better management of funding the program.

Basketball was discussed by a couple members of the public in regards to how it would be set up and how requesting gym times would be done. The Recreation Director explained that he contacts the superintendent's office and requests gym times for the recreation programs requiring gym space. Outside recreation programs would have to contact the superintendent's office themselves to schedule their own practices. Commissioner Bean informed the board that he would check to see if there was going to be a fee for use of the gym times whether it was for recreation programs or outside rec. programs. The Recreation Director informed the board that it was discussed that recreation programs would not have to pay a fee and that rec. programs would take precedent over outside rec. programs.

It was also discussed about providing drills to coaches and to have high school coaches or coaches from a higher level to come in and talk to coaches during a coach's session about drills and helpful ideas for running practices effectively.

A motion was made to adjourn by Commissioner Garland and seconded by Commissioner Crocker at 9:02PM.

The next Parks & Rec. meeting will be on Thursday, November 20 at 6pm in the city council chambers.

Osage City Parks & Recreation
November 20, 2003; 6:00 p.m.
Regular Meeting
City Council Chambers

Present

Dale Schwieger, Chair
Kevin Swindale, Co-Chair
Mark Goehring, Commissioner
Jeff Crocker, Commissioner
John Garland, Commissioner
Joe Serna, Director
Don Cawby, City Manager
Rick Bryan

Absent

Pat Bean
Steve Haller

-Meeting called to order @ 6:00pm

-October meeting minutes, motion to accept by Commissioner Crocker, seconded by Commissioner Goehring (all in favor, motion passed)

-October financial statement, motion to accept by Commissioner Swindale, seconded by Commissioner Garland (all in favor, motion passed)

Former Recreation Board Commissioner Rick Bryan was presented an appreciation plaque for his years of service to the Recreation Board.

-No public participation

It was suggested by the commissioners to make a commitment by the director to start holding coaching sessions in order to establish guidelines concerning: team rules, playing terms, uniform requirements, and discipline rules for unacceptable behavior. The director said that he would start in 2004 with the first program available to implement this procedure.

The NKFL tackle football program was discussed concerning the 2004 season. The director made a recommendation to drop the program because of conflicts in terms of tackle football not being a recreational activity. Among other issues discussed were the concerns of dealing with coaches and requirements, fundraising, funding in general for the program, uniforms, no administration authority through the NKFL organization from outside entities, and problems that arose from the 2003 season. A motion was made by Commissioner Crocker to drop the program and Commissioner Garland seconded it. The issue was tabled until a further meeting could be conducted with the coaches from the past season and a compromise reached on how the program will be administered and executed. The advisory board asked the director to comprise a list of guidelines and rules to be executed by the coaches in relation to how the tackle football program would be ran in the future. The director agreed to design a list of guidelines and present it to the Recreation Board Advisory Chair two weeks prior to the next Parks & Rec. meeting.

Then mail a copy of the proposed guidelines one week prior to the meeting to the coaches and the rest of the rec. board. The guidelines will be coming from the Parks & Advisory Board and the Chair Schwieger said he would speak to Scott Williamson to see if he would be in favor of such a set up. At the next rec. meeting the board will conduct the discussions with the coaches, without the director intervening on any topic brought up.

A sheet was suggested to attach to the NKFL registration form for football listing the steps necessary to complete registration for the NKFL and Parks & Recreation Department.

Youth volleyball was discussed. Suggestions for next year include more dates for more games and for the 5th/6th Grade teams to find outside competition. Another suggestion was to mix up the girl's teams after so many games. Have a two-part season, so the girls get to play with different girls.

The director made a recommendation to the advisory board to go to a future school board meeting to receive more cooperation with the schools in getting more gyms for programs in order to increase the amount of practices and length of practices for recreation programming. The feeling of the director is that recreation teams and programs should come before any outside activity, such as MAYB, AAU, Sport Zone, or Sport-to-Sport team during recreation seasons. The director said he would put a report together concerning this issue to present, with the rec. commissioners at a future school board meeting.

Baseball and Softball was discussed concerning where Osage City will play its games next year, whether it is still in the Flint Hills or change to the Pomona league. The director made a recommendation to change leagues in order to receive Cal Ripken Baseball and Babe Ruth Baseball and Softball. The director said he had met with the representatives from the Flint Hills and they were going to discuss with their respected towns about changing to those styles of format and possibly shortening the length of seasons to accommodate such a change. The director is to set up a meeting with the city representatives in the Flint Hills League to discuss their individual findings and to have Gary Kuntz and Terry Burkdoll (Babe Ruth and Cal Ripken representatives) speak to the Flint Hills League about the importance of the change. The director said after this meeting he would ask Gary and Terry to come to the next rec. board meeting to discuss Cal Ripken and Babe Ruth.

New programs suggested to look into for the near future included gymnastics, karate, and dance under the recreation-programming list. The director said he is in favor of these programs and will look to make contacts in order to implement these programs.

The director will have an example of a brochure guide listing all recreation information for Osage City and the surrounding areas at the next meeting for the commissioners to look at.

Each commissioner received a rough draft and proposal of a Parks & Recreation Manual for future reference concerning programs, facilities, and policies. This manual will be discussed at the next Parks & Rec. meeting.

Commissioner Swindale made a motion to adjourn at 9pm, Commissioner Goehring seconded the motion (all in favor, motion passed).

Next meeting will be December 17th at 6pm in the City Council Chambers.

Osage City Parks & Recreation
December 17, 2003 6:00 p.m.
Regular Meeting
City Council Chambers

Present

Joe Serna, Recreation Director
Mark Goehring, Commissioner
Gary Kuntz, Babe Ruth State Commissioner
Steve Haller, City Council
Kevin Swindale, Co-Chair
Pat Bean, School Board
Jeff Crocker, Commissioner
Dale Schwieger, Chair
John Garland, Commissioner

Absent

Gary Moulin
Scott Thompson
Dave Haskins
Willie Prescott

Meeting called to order at 6:05 p.m.

Motion made by Commissioner Crocker to attach the financial statement as an addendum to the minutes of the previous meeting. Commissioner Bean seconded the motion.

Commissioner Schwieger made a motion to set a time limit of 1 hour and 30 minutes for all future regular Parks & Recreation Board meetings*. Commissioner Garland seconded the motion.

*Any information not included in the meeting will roll over to the next month's meeting.

Gary Kuntz, State Babe Ruth Commissioner provided a presentation to the board regarding the programs of Babe Ruth and Cal Ripken baseball. Commissioner Goehring requested that the recreation director get him and the rest of the board information regarding Babe Ruth Softball.

The issue of the tackle football program will carry over to the January meeting after the coaches have a chance to look over the proposed guidelines for the 2004 tackle football season. Commissioner Schwieger, Commissioner Swindale, the coaches, and the recreation director will meet to discuss these proposed guidelines.

The Parks & Recreation budget was discussed and what the role of the advisory board will be concerning the creation of such budget. Information has been gathered by the director for the board to bring up on the procedures for creating a budget. These items will be discussed at the January meeting.

Commissioner Swindale made a motion to adjourn. Commissioner Crocker seconded.