

CITY OF OSAGE CITY

COUNCIL MEETING

December 28, 2021

ROLL CALL: Now on this 28th day of December 2021 the Governing Body of the City of Osage City, Kansas, met at the Osage City Council Chamber in said City. The following members being present and participating to wit were: Mayor: Becky Brewer. Council Members: Cathryn Houghton, Jim Peterson, Bruce Schoepflin, Karey Heiserman, Mike Gilliland, Jeanette Swarts and Sharon Larson. Officials present: Rick Godderz, City Attorney; Rod Willis, City Manager and Katie Hodge, Deputy City Manager/City Treasurer; Terri Fultz, City Clerk; Dale Schwieger, Utility Director; Sadie Boos, Deputy City Clerk; Jason Mullinix, Electric Distribution Superintendent; Kevin Stromgren, Assistant Water/Gas/Sewer Supervisor. Others present: Waldo Margheim, Brian Stromgren and Jeff Tice.

APPROVAL OF THE AGENDA:

Motion made by Heiserman, second by Schoepflin to approve the agenda. The motion was declared carried.

RECOGNITION OF VISITORS: None

APPROVAL OF THE CONSENT AGENDA:

1. Approval of December 14, 2021 Regular Meeting Minutes.

Motion made by Schoepflin, second by Gilliland to approve the consent agenda. The motion was declared carried.

BUSINESS BEFORE THE COUNCIL:

1. Executive Session for matters of data relating to financial affairs of second parties to include Mayor and City Council, City Attorney, Waldo Margheim, P.E. of Burns & McDonnell, Deputy City Manager/City Treasurer, Utilities Director, and City Manager:

Motion made by Heiserman, second by Gilliland at 7:04 p.m. to recess to Executive Session for Matters of Data Relating to Financial Affairs of Second Parties for a period of 20 minutes to include Mayor, City Council, City Attorney, Waldo Margheim, P.E. of Burns & McDonnell, Deputy City Manager/City Treasurer, Utilities Director and City Manager. The motion was declared carried.

At 7:24 p.m. Mayor Brewer declared the meeting back into open session.

Motion made by Schoepflin, second by Gilliland to authorize the City Manager to sign Change Order No. 02 for Phase 2 Sanitary Sewer Improvements subject to KDHE and CDBG Grant Administrator (GAS) approval and not to exceed the amount of \$84,000.00. The motion was declared carried.

Motion made by Gilliland, second by Schoepflin to authorize the City Manager to sign Change Order No. 01 for Phase 3 Sanitary Sewer Improvements subject to KDHE and CDBG Grant Administrator (GAS) approval and not to exceed the amount of \$86,000.00. The motion was declared carried.

2. Sewer Project updates – Waldo Margheim, P.E. of Burns & McDonnell:

No updates were provided.

3. Sewer Project Phase 2 and Phase 3 Final Plan of Operation has been approved by KDHE Municipal Programs Unit, Bureau of Water – Cara Hendricks, P.E., Chief:

City Manager Rod Willis provided the letter from KDHE showing approval of the Final Plan of Operation for the Sanitary Sewer Improvements, Phase 2 and Phase 3 as required by KWPCRF regulations and program requirements.

4. Discussion on Stanion Wholesale Electric quote in the amount of \$2,133.74 for Disconnect Fusible Safety Switch for new underground feeder line to Ag Choice due to old underground feeder line failure. Tabled 12-14-21. Electrical Distribution Superintendent Jason Mullinix, Utilities Director Dale Schwieger:

Utility Director Dale Schwieger visited with the manager of Ag Choice and explained that the switch box is a requirement for new underground feeder line that has to be followed due to City Electrical Code. The cost will be the owner's responsibility.

5. Consider an advance order for a new 47' Digger Derrick Truck for the Electrical Distribution Department to be built within one to one and a half years. Quotes are for an ALTEC Model DM47B in the amount of \$246,529 from Saint Joseph, Missouri; and for a TEREX Commander 4047 in the amount of \$262,799 from Watertown, South Dakota – Electrical Distribution Superintendent Jason Mullinix, Utilities Director Dale Schwieger:

Electrical Distribution Superintendent Jason Mullinix explained that the request for approval to order in advance a new digger truck was due to the length of time in having the truck built.

It was a general consensus of the City Council to have staff look into what the cost would be to replace or refurbish the bed. This information will be brought back to a future meeting.

6. Due to the State Legislature changing local elections from April to November to coincide with State and Federal elections and requiring the new City Council Members to take office by the second Monday in January, approval of a Special Meeting for Monday January 10, 2022 at 7:00 p.m. is needed to meet election law requirements and cancellation of the Regular Meeting on Tuesday January 11, 2022 at 7:00 p.m. is requested. The Special Meeting will include items: Approval of Minutes, Sine Die, Installation of Elected Officials, Ward 1 and Ward 4 Vacancy Appointments, GAAP Waiver, Appropriation by Fund, Official City Newspaper, Official Depositories of Funds:

Motion made by Gilliland, second Houghton to approve a Special Called Meeting for Monday January 10, 2022 at 7:00 p.m. to meet election law requirements to Approval of Minutes, Sine

Die, Installation of Elected Officials, Ward 1 and Ward 4 Vacancy Appointments, GAAP Waiver, Appropriation by Fund, Official City Newspaper, Official Depositories Funds and cancellation of the Regular Meeting on Tuesday January 11, 2022 at 7:00 p.m. The motion was declared carried.

- 7. Approval of Employee Policy Manual changes to allow new Police Officers to utilize earned sick days and vacation days after 6 months of precautionary period, instead of 1 year, to match the 6 month precautionary policy for other city employees to utilize sick days and vacation days:**

Motion made by Larson, second by Houghton to approve changes to the Employee Policy Manual to allow new Police Officers to utilize earned sick days and vacation days after 6 months of precautionary period, instead of 1 year, to match the 6 month precautionary policy for other city employees to utilize sick and vacation days. The motion was declared carried.

- 8. Approval of Employee Policy Manual changes to pay 100% of single employee coverage for all plans as approved at the November 23, 2021 Council meeting:**

Motion made by Heiserman, second by Schoepflin to approve change to the Employee Policy Manual to pay 100% of single employee health insurance coverage for all plans. The motion was declared carried.

- 9. Information – Historic Economic Asset Lifeline (HEAL) Grant nomination letters for the Hallgren Properties, LLC building at 535 Market Street and the Star Block building at 520 & 522 Market Street:**

City Manager Rod Willis provided the nomination letters for both Hallgren Properties, LLC at 535 Market Street and the Star Block Building at 520 & 522 Market Street.

- 10. City Manager updates:**

All easements have been returned and signed for the Flint Hills Trail except for one party which said they were in favor of the trail and would return that easement soon.

Airport Layout Plan (ALP) is approximately 1/3 complete.

ADJOURNMENT: *At the request of Council Member Heiserman at 7:50 p.m., and on her motion, seconded by Council Member Larson and carried unanimously, the meeting adjourned.*

APPROVED: _____ ATTESTED: _____
Rebecca Brewer **Teresa Fultz**
Mayor **City Clerk**